

PHILADELPHIA
COLLEGE OF
OSTEOPATHIC
MEDICINE



SECURITY AND FIRE SAFETY REPORT

2019

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1.0 INTRODUCTION

The Federal Student Right-to-Know, Crime Awareness, and Campus Security Act, as amended by the Violence Against Women Reauthorization Act of 2013, now cited as the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act,” herein identified as the “Clery Act,” requires institutions of higher learning to prepare, publish, and distribute a report concerning campus crime statistics and security policies on an annual basis through appropriate publications, mailings, or computer networks to all current students and employees, and all prospective students and prospective employees upon request. This publication contains the annual report concerning specific campus crime and arrest statistics as well as information about campus policies and practices intended to promote crime awareness, campus safety, and security.

Copies of this report may be obtained from the Philadelphia College of Osteopathic Medicine (PCOM) Department of Security and Public Safety at 215-871-6351 or (X6911) on the Philadelphia Campus, 678-225-6451 or (X2911) on the Georgia Campus or by visiting the PCOM webpage at <http://www.pcom.edu>.

2.00 CRIME STATISTICS

In accordance with the guidelines established by the Philadelphia College of Osteopathic Medicine (PCOM) and pursuant to federal law, identified as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998, all currently enrolled students, campus employees, and all prospective students and prospective employees are entitled to request and receive a copy of the Annual Campus Security and Fire Report (Clery Report).

The report contains crime statistics about certain specified crimes/incidents that have been reported to the Department of Security and Public Safety and/or campus security authorities over the past three years and which occurred either on-campus, in off-campus buildings or property owned or controlled by the University or on public property adjacent to campus.

The report also contains policies and practices pertaining to campus security, crime reporting, alcohol and drugs, victims’ assistance programs, student discipline, campus resources, community safety alerts, crime prevention, access to campus facilities/properties, and personal safety tips. The report encourages the reporting of all crime occurrences. The report describes how and to whom to report crimes.

The University’s Clery Notice is printed and distributed to all current students/employees and is made available to all prospective students/employees using a variety of methods to ensure University wide dissemination to satisfy federal law mandates. Copies of this report may be obtained by calling the Department of Security and Public Safety at 215-871-6351 or 678-225-7452, or in person from the Department of Security and Public Safety or online at <http://www.pcom.edu>.

2.01 Reporting Locations/Offense Statistics

Offenses must be reported according to their occurrence in the following Clery-reportable geographic locations, or geographic categories:

- **On-campus:** Any building or property owned, leased, or under the control of PCOM within the same reasonably contiguous area and used by PCOM in direct support of, or in a manner related to PCOM's educational purposes.
- **On-campus residential facilities:** Residence halls or other PCOM –owned residences. These statistics are a subset of campus property statistics. During the reporting period, PCOM did not own, lease or control any on-campus residential facilities on the main campus (Philadelphia) or at the Cambria, Lancaster, or Roxborough Health Centers. PCOM only operated/controlled residential property at the Sullivan County Health Center in Laporte, PA.
- **Non-campus properties:** Any building or property owned or controlled by PCOM or a PCOM officially recognized student organization that is used in direct support of, or in relation to, PCOM's educational purposes, is frequented by students, and is not within the same reasonably contiguous geographic area of PCOM.
- **Public properties:** All public property that are within the campus, or located immediately adjacent to and easily accessible from campus, including: thoroughfares, sidewalks, streets, lands, and parks (property not owned or controlled by the PCOM and not a private residence or business).

Public property reporting areas identified by the PCOM are as follows: The PCOM main campus is located within the Philadelphia Police Department's 19th district. The Roxborough Health Center is located in the Philadelphia Police Department's 5th District. The Cambria Healthcare Center is located in the 39th District. The Lancaster Healthcare Center is located in the Philadelphia Police Departments 16th District. PCOM Georgia is located within the jurisdiction of the Gwinnett County Police Department.

The area surrounding both the PCOM main campus and healthcare centers as well as the PCOM Georgia campus is both residential and commercial. To access crime statistics from the Philadelphia Police Department, visit the department's website at www.phillypolice.com. To access crime statistics from the Gwinnett County Police Department, visit the Gwinnett County website at <https://www.gwinnettcounty.com/web/gwinnett/departments/police/neighborhoodcrimemap>

PCOM does not have any recognized off-campus student organizations.

Campus Boundary Maps

The Philadelphia College of Osteopathic Medicine is required to report crimes that occur within the campus boundary for buildings and property that are owned, leased, or controlled by PCOM and are used to support its educational purposes. The map below displays the campus boundaries. The

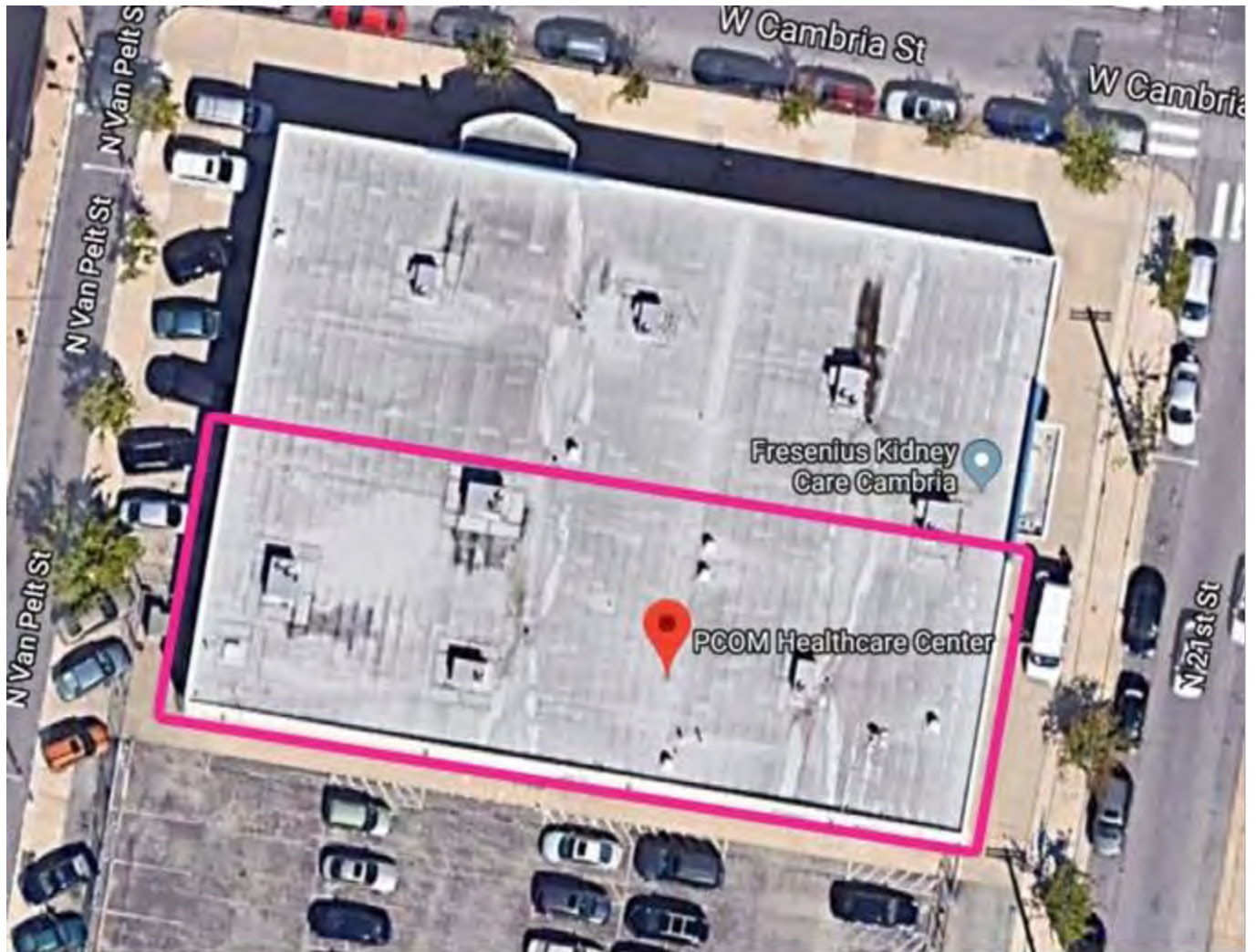
Philadelphia Police Department has police jurisdiction over the Philadelphia Campus and health care centers. The Gwinnett County Police have jurisdiction over the PCOM-Georgia campus.

The campus boundary maps for each campus are depicted in the following diagrams.

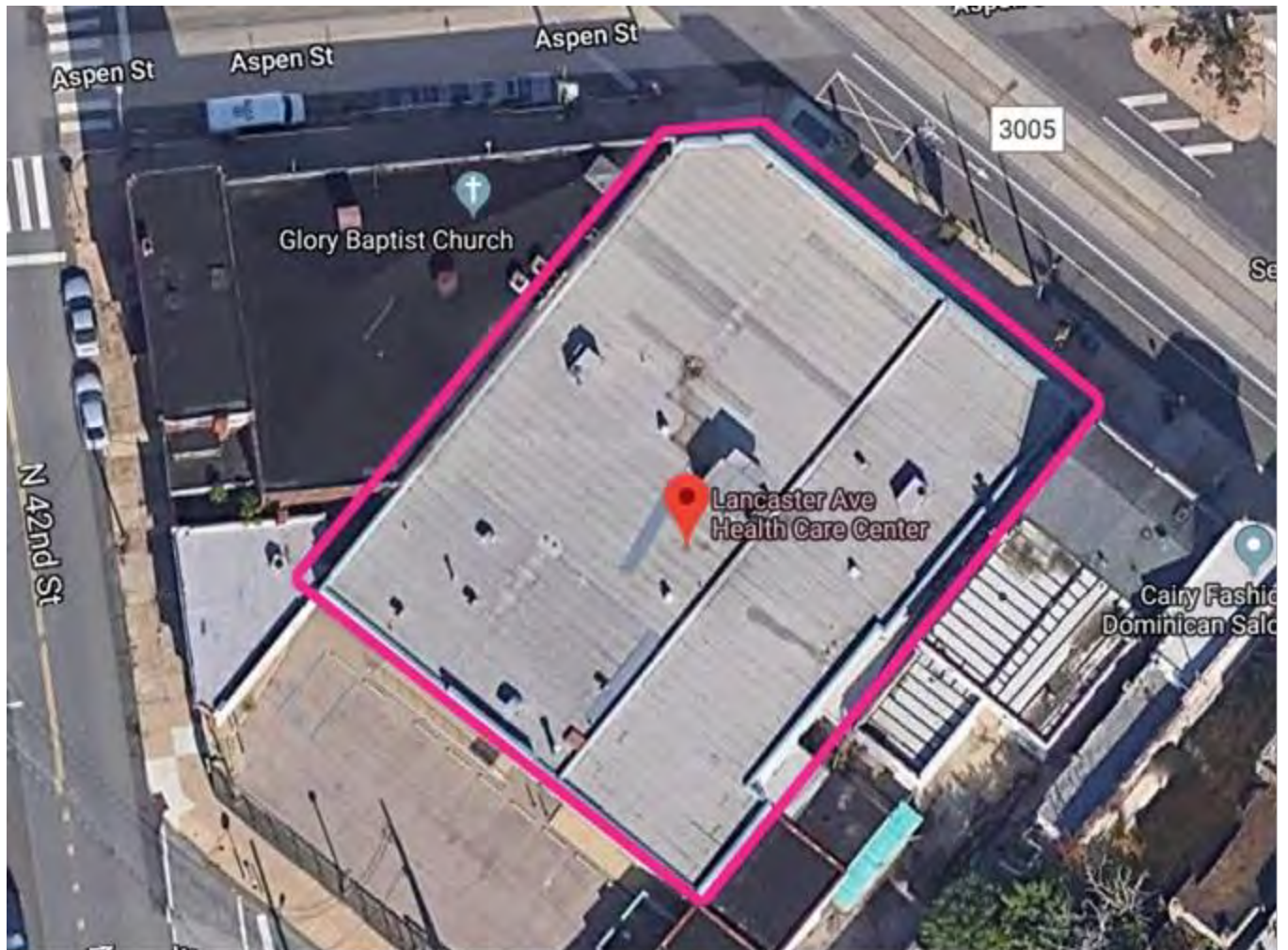
PCOM Main Campus



PCOM Cambria Healthcare Center



PCOM – Lancaster Healthcare Center



PCOM Georgia



2.02 Crime Statistics – Main Campus

The 17 acre main campus of PCOM has been located at 4170 City Avenue since 1968. The campus consists of five structures: Rowland Hall, Evans Hall, Levin Administration Building, an Activities Center and a standalone parking garage. On the eastern side of Monument Road is a surface parking lot and an athletic field.

Crime Reports – Main Campus, 4170 City Ave., Philadelphia, PA 19131						
Statistics	Year	On Campus	In Dorms, Residential Facilities	Non-Campus Buildings/ Property	On Public Property	Total
Primary Crimes						
Murder & Non-Negligent Manslaughter	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Negligent Manslaughter	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Aggravated Assault	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Arson	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Burglary	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Robbery	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

Motor Vehicle Theft	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Sex Offenses						
Rape	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Fondling	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Incest	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Statutory Rape	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	
Alcohol, Drug and Weapons Violations						
Liquor Law Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Weapons Law Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Drug Abuse Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

Hate Crimes						
Larceny-Theft	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Simple Assault	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Intimidation	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Destruction/Damage/Vandalism of Property	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Violence Against Women Act (2013) Crimes						
Domestic Violence	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Dating Violence	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Stalking	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

2.03 Crime Statistics - Lancaster Healthcare Center

The PCOM Healthcare Center - Lancaster Avenue Division is located at 4148 Lancaster Ave. The healthcare center consists of one single story structure surrounded by residential and commercial properties.

Crime Reports – Lancaster Healthcare Center, 4148 Lancaster Ave., Philadelphia, PA 19104						
Statistics	Year	On Campus	In Dorms, Residential Facilities	Non-Campus Buildings/Property	On Public Property	Total
Primary Crimes						
Murder & Non-Negligent Manslaughter	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Negligent Manslaughter	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Aggravated Assault	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Arson	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Burglary	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Robbery	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

Motor Vehicle Theft	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Sex Offenses						
Rape	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Fondling	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Incest	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Statutory Rape	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	
Alcohol, Drug and Weapons Violations						
Liquor Law Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Weapons Law Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Drug Abuse Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

Hate Crimes						
Larceny-Theft	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Simple Assault	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Intimidation	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Destruction/Damage/Vandalism of Property	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Violence Against Women Act (2013) Crimes						
Domestic Violence	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Dating Violence	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Stalking	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

2.04 – Crime Statistics - Roxborough Healthcare Center

The PCOM Healthcare Center – Roxborough Division has been located in the Roxborough Memorial Hospital Medical Office Building at 5735 Henry Ave. since 2016. This healthcare center consists of a single office suite located in a privately owned medical office building.

Crime Reports – Roxborough Healthcare Center, 5735 Henry Ave., Philadelphia, PA 19128						
Statistics	Year	On Campus	In Dorms, Residential Facilities	Non-Campus Buildings/Property	On Public Property	Total
Primary Crimes						
Murder & Non-Negligent Manslaughter	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Negligent Manslaughter	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Aggravated Assault	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Arson	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Burglary	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Robbery	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Motor Vehicle Theft	2018	0	N/A	0	0	0

	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Sex Offenses						
Rape	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Fondling	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Incest	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Statutory Rape	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	
Alcohol, Drug and Weapons Violations						
Liquor Law Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Weapons Law Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Drug Abuse Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

Hate Crimes						
Larceny-Theft	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Simple Assault	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Intimidation	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Destruction/Damage/Vandalism of Property	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Violence Against Women Act (2013) Crimes						
Domestic Violence	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Dating Violence	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Stalking	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

2.05 Crime Statistics - Cambria Healthcare Center

The PCOM Healthcare Center – Cambria Center located at 2100 W. Cambria Ave. opened in 1997. The center consists of one, single story healthcare center with a surface level parking lot.

Crime Reports – Cambria Healthcare Center, 2100 W. Cambria Ave., Philadelphia, PA 19132						
Statistics	Year	On Campus	In Dorms, Residential Facilities	Non-Campus Buildings/Property	On Public Property	Total
Primary Crimes						
Murder & Non-Negligent Manslaughter	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Negligent Manslaughter	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Aggravated Assault	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Arson	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Burglary	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Robbery	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

Motor Vehicle Theft	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Sex Offenses						
Rape	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Fondling	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Incest	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Statutory Rape	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	
Alcohol, Drug and Weapons Violations						
Liquor Law Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Weapons Law Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Drug Abuse Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

Hate Crimes						
Larceny-Theft	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Simple Assault	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Intimidation	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Destruction/Damage/Vandalism of Property	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Violence Against Women Act (2013) Crimes						
Domestic Violence	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Dating Violence	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Stalking	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

2.06 Crime Statistics - Sullivan County Medical Center

The Sullivan County Medical Center is located at 217 King St. In Laporte, PA. The medical center consists of a two story structure with temporary student housing on the second floor and surface level parking lots.

Crime Reports – Sullivan County Medical Center, 217 King St., Laporte, PA 18626						
Statistics	Year	On Campus	In Dorms, Residential Facilities	Non-Campus Buildings/ Property	On Public Property	Total
Primary Crimes						
Murder & Non-Negligent Manslaughter	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Negligent Manslaughter	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Aggravated Assault	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Arson	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Burglary	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Robbery	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0

Motor Vehicle Theft	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Sex Offenses						
Rape	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Fondling	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Incest	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Statutory Rape	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Alcohol, Drug and Weapons Violations						
Liquor Law Violations	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Weapons Law Violations	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Drug Abuse Violations	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0

Hate Crimes						
Larceny-Theft	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Simple Assault	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Intimidation	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Destruction/Damage/Vandalism of Property	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Violence Against Women Act (2013) Crimes						
Domestic Violence	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Dating Violence	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0
Stalking	2018	0	0	0	0	0
	2017	0	0	0	0	0
	2016	0	0	0	0	0

2.07 Crime Statistics - PCOM-Georgia Campus

PCOM Georgia is located at 625 Old Peachtree Rd. NW, Suwanee, GA. The 23 acre campus includes a 172,000 ft² building containing instructional, research, study, and support space and the 21,000 ft² Northlake building housing administrative personnel. This campus does not have any student dorms or residential facilities.

Crime Reports – PCOM Georgia, 625 Old Peachtree Rd NW, Suwanee, GA 30024-2937						
Statistics	Year	On Campus	In Dorms, Residential Facilities	Non-Campus Buildings/Property	On Public Property	Total
Primary Crimes						
Murder & Non-Negligent Manslaughter	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Negligent Manslaughter	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Aggravated Assault	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Arson	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Burglary	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Robbery	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

Motor Vehicle Theft	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Sex Offenses						
Rape	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Fondling	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Incest	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Statutory Rape	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	
Alcohol, Drug and Weapons Violations						
Liquor Law Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Weapons Law Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Drug Abuse Violations	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

Hate Crimes						
Larceny-Theft	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Simple Assault	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Intimidation	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Destruction/Damage/Vandalism of Property	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Violence Against Women Act (2013) Crimes						
Domestic Violence	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Dating Violence	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
Stalking	2018	0	N/A	0	0	0
	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0

3.00 REPORTING CRIMES AND OTHER INCIDENTS

Security and Public Safety is a shared responsibility. All are encouraged to report crimes and suspicious activity to Security and Public Safety immediately. To report a crime or incident, call 215-871-6351 or (X6911) on Main Campus or at the health clinics, 678-225-6451 or (X2911) on Georgia Campus. Dispatchers are available at these numbers 24 hours a day to answer your call. Immediate threats or events requiring emergency assistance should be reported directly to 911. However, if 911 is called first, Security and Public Safety should be notified immediately afterwards so that Security and Public Safety can assist the local law enforcement departments where the emergency is located.

Emergency “Blue Light” phones can also be used to report an emergency. Emergency phones are located in various areas on all campuses. These phones are free standing and have a Blue Light located on top do not require dialing. Press the large red button and wait for the Security and Public Safety dispatcher to answer. The phones are equipped with an enhanced system that identifies your location for the Security and Public Safety dispatcher.

In addition to reporting directly to Security and Public Safety or the Campus Security Authorities, sexual misconduct can be reported on line at <https://www.pcom.edu/title-ix/> and other public safety concerns can be submitted at <https://secure.ethicspoint.com/domain/media/en/gui/52917/index.html>. These sites should not be used to report events presenting an immediate threat to life or property. Reports through these sites may not receive an immediate response. Events requiring emergency assistance should be directed to Security and Public Safety or 911.

3.01 Campus Security Authorities

Although we encourage the reporting of crime directly to Security and Public Safety, in some instances members of the campus community may choose to file a report with one of the other campus security authorities (CSA). The campus security authorities include:

- The Provost
- Dean, School of Health Sciences
- Dean, School of Professional and Applied Psychology
- Dean and Chief Academic Officer, School of Pharmacy
- Vice Provost, Dean and Chief Academic Officer, Osteopathic Medical Program - PCOM Georgia
- Associate Dean of Graduate Medical Education
- Associate Dean of Undergraduate Medical Education
- Chief Student Affairs Officer
- Executive Director, Student Affairs
- Title IX Officer
- Chief Human Resources Officer
- Chief Diversity and Community Relations Officer
- Director of Diversity and Community Partnerships
- Chief Occupational and Environmental Safety Officer

- Director, Security and Public Safety
- Security and Public Safety Lieutenants
- Personal Support Counselors on each campus

The CSAs work closely with the Department of Security and Public Safety to ensure the safety of our community.

3.02 Confidential Reporting

Department of Security and Public Safety allows for confidential reporting of crime. Victims who do not want to pursue action within the College or the criminal justice system can make a confidential report on any crime. Department of Security and Public Safety can file a report of the incident without revealing the identity of the victim. The local Police Department will be notified as well. The College will guide victims through the available options and support the victims in their decision. Various counseling options are available at the College, and outside resources are available as well.

The purpose of such a report is to comply with the victim's wishes to keep the matter confidential, while taking steps to ensure the future safety of the victim and others. With this information, the College can keep and disseminate accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the community to potential danger.

In addition to these avenues, sexual misconduct can be reported confidentially on line at <https://www.pcom.edu/title-ix/> and other public safety concerns can be submitted confidentially at <https://secure.ethicspoint.com/domain/media/en/gui/52917/index.html>. Do not use these sites to report events presenting an immediate threat to life or property. Reports filed on any crime, in this manner, are counted and disclosed in the annual crime statistics for the College.

3.03 Institutional Response

When an incident is reported, the appropriate support, usually a Security and Public Safety Officer, is immediately sent to investigate. An incident report is generated and will be investigated accurately and promptly. The community is made aware of incidents that impact the entire community through the appropriate administrator, campus email, public address system, or by college-wide posting of safety alerts.

PCOM works cooperatively with the Philadelphia Police Department, Gwinnett County Police Department and the state police, as appropriate. PCOM Security and Public Safety has an excellent working relationship with Local enforcement agencies. Although there is no written memorandum of understanding all departments share information needed to provide professional service to the community.

3.04 Staff and Faculty Disciplinary Referrals

Regardless of criminal prosecution decisions, all criminal cases involving students are referred by the the Department of Security and Public Safety to the Chief Student Affairs Officer and/or the Title IX coordinator, as appropriate. When there is evidence that a student has committed a crime on campus, disciplinary action at the college may proceed whether or not criminal charges involving the same incident have been adjudicated or dropped. The College does not have student organizations with off-campus locations.

3.05 Timely Warning

Philadelphia College of Osteopathic Medicine has implemented an emergency notification system (P.E.N.S.) that will inform students, faculty and staff in the event of an emergency through phone, text-messaging, or e-mail. The system uses Omnilert e2Campus, a web-based, mass notification system that allows College administrators to send alerts instantly and simultaneously to students, faculty and staff's cell phone or e-mail simultaneously.

In the event of an immediate hazard, a serious or ongoing threat to Security and Public Safety, a text message, email, or SMS message will be sent out, via P.E.N.S. and a public alert announcement will be made, if necessary. The announcement will be followed by instructions. When the crisis has passed, an all-clear will be sounded. For more information about P.E.N.S, please contact Department of Security and Public Safety.

3.06 Police Daily Crime Log

A daily log of all criminal offenses reported on the campus is maintained by the Department of Security and Public Safety and is available online at [www. https://www.pcom.edu/about/departments/security/](https://www.pcom.edu/about/departments/security/)

The Department of Security and Public Safety may withhold information from the daily crime log if the release of such information would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to evade detection or flee, and/or result in the destruction of evidence.

PCOM's crime log covers the most recent 60-day period and is open for public inspection during normal business hours. Crime log information dating back more than 60 days will be made available for inspection within two business days of a written request.

4.0 PCOM SECURITY AND PUBLIC SAFETY DEPARTMENT

The mission of the PCOM Security and Public Safety Department is to enhance the quality of life at PCOM by providing a safe and secure environment that is conducive to learning and is consistent with the educational goals of the institution, while building community partnerships that foster trust, mutual respect and cooperation.

The primary goal of the PCOM Security and Public Safety Department is to protect life and property. The Security and Public Safety Staff consists of the Director of Security and Public Safety and two

lieutenants. One Lieutenant is located on the PCOM Georgia Campus. Security and Public Safety do not have powers of arrest and their jurisdiction and authority are limited to the PCOM campuses and other PCOM owned properties. Security and Public Safety enforce College policy as well as assist local police authorities enforcing Pennsylvania and Georgia state law and Federal law.

While PCOM does not currently have a Memorandum of Understanding with any local law enforcement agency, the Security and Public Safety Department relies on its close working relationships with local law enforcement agencies to receive information about criminal incidents in which students or employees may be involved. The Department of Security and Public Safety will actively investigate any crime information it receives concerning or involving a member of the PCOM community. If the college is notified of a situation in which a campus community member is a victim of a crime, even if the crime occurred several blocks or miles away, the department may issue a Crime or Safety Alert detailing the incident and providing tips so that community members have adequate information regarding potential risks.

PCOM currently contracts with Allied Universal Security Services (AUS), a leading security and facility services company. AUS provides PCOM with contracted security officers dedicated to providing first-class service to the PCOM community. Officers are stationed at the entrances to buildings and patrol the campus on foot and in vehicles. Officers are on duty 24 hours a day. The security staff is trained to answer calls for service, dispatch officers and other emergency services to incidents and monitor intrusion detection and fire alarms.

4.01 Security and Facility Access

Security and Public Safety also has responsibility for locking and unlocking campus buildings based on use, class schedule, and special events. Access to institutional facilities by employees is on an as-needed basis and incorporates strict key and access control procedures. Visitors to the campus seeking access to campus buildings and facilities for special events must do so through an individual host, a sponsoring department, or reservation.

The policy at PCOM is to provide easy access to authorized individuals. That access must be consistent with safety and the security of community member's property and that of the college. Facilities maintenance and landscaping are maintained in a manner that minimizes hazardous conditions. Department of Security and Public Safety regularly patrol the campuses and reports malfunctioning lights and other unsafe physical conditions to the Plant Operations Department for repair. Other members of the college community should promptly report public safety concerns to the Department of Security and Public Safety.

5.00 PREVENTION AND AWARENESS PROGRAMS

While crime prevention is a top priority of the Department of Security and Public Safety, the department cannot protect everyone everywhere at all times. Thus, every member of the community is invited to partner with the department in this important effort. Together with other campus offices, the department provides programs to enhance personal safety, teach proactive crime reduction strategies

and help community members develop personal safety habits, which contribute to a healthy community.

5.01 Prevention Programs

The crime prevention strategy rests on a multi-layered foundation of proactive area patrol of the campus, crime prevention education and training, and building and area security surveys. This approach relies on the dual concepts of eliminating or minimizing criminal opportunities, whenever possible, and encouraging community members to take responsibility for their own and others' safety.

Members of the Department of Security and Public Safety are available to assist any individual or group in planning, presenting and coordinating programs of interest or concern, or conducting safety and security seminars. These seminars can be tailored to meet the needs of the group and can be arranged by calling the department at 215-871-6351 on the Main Campus, or at the health clinics, or 678-225-6451 on Georgia Campus.

Campus Crime and Safety Alerts are released by the department any time a crime or other serious incident affects the safety of the community. See SECTION 3.05 - Timely Warning Notices – Crime, Safety & Emergency Alerts.

Emergency Phones: These two-way call boxes are located strategically around campus. They allow an individual in need of assistance to speak directly with a security officer. Activation of the call button on the pedestal "blue light" model immediately identifies the caller's location, and the security guard will direct the appropriate emergency response personnel to the caller.

A Security Escort Service coordinated by the Department of Public Safety operates 24/7. The service serves the geographical areas surrounding all PCOM campuses. The service can be requested by calling 215-871-6351 on the Main Campus, or at the health clinics, or 678-225-6451 on Georgia Campus.

5.02 Educational Programs

All new students complete a mandatory training program through PCOM's on line learning platform, SafeColleges. This training consists of modules covering Campus Save (Sexual Violence), Title IX rights, Drug Awareness and Abuse, and Alcohol Awareness. Returning students are provided similar topic education through an optional panel presentation, involving the Title IX Coordinator and representation from local law enforcement, local crisis centers and faculty.

Faculty and Staff are required to complete an annual, mandatory training program through SafeColleges covering Title IX and Sexual Misconduct.

5.03 Counseling Services

PCOM offers free student counseling services to all PCOM students through the Office of Student Affairs. This service offers students the opportunity to talk privately about personal, academic, or other concerns in a safe, confidential setting. "Professional Counselors," such as the Personal Support Counselors at PCOM, are not considered to be campus security authorities when acting in their

professional capacity and are not required to report crimes for inclusion into the annual disclosure of crime statistics. PCOM does not require professional counselors to encourage clients to voluntarily and confidentially report crimes for inclusion in the crime statistics.

In Philadelphia, the following external organizations are also utilized as a resource for students:

Victim Services Center of Montgomery County
325 Swede Rd Norristown, PA 19401
www.victimservicescenter.org
24 hour hotline: 888-521-0983

WOAR - Philadelphia Center Against Sexual Violence
1617 John F Kennedy Blvd. Suite 800
Philadelphia, PA 19103
24 hour hotline: 215-985-3333

6.00 ALCOHOL AND OTHER DRUG POLICIES

It is the policy of PCOM to maintain an environment that is free of substance abuse by students, faculty and employees. The policy includes a prohibition against unlawful presence of controlled substances on campus, a prohibition against the unauthorized presence of alcoholic beverages on campus, and a prohibition against being under the influence of any controlled substance at off-campus classes, seminars or off-campus clerkships or internships.

When a student is suspected of being under the influence of alcohol or drugs, that student will be reported to the Student Affairs and appropriate actions will be taken. This may include referral to counseling support programs, suspension or termination of enrollment at PCOM.

The Department of Security and Public Safety complies with federal, state and local laws including those which regulate the: manufacture, sale, purchase, transportation, possession and use of alcoholic beverages, controlled substances, and weapons. Regulations will be enforced by Security and Public Safety and the local police departments.

The substance abuse policy is located in the College Policies Section of the Student Handbooks portlet.

6.01 Available Substance Abuse Support

The College policy on drug and alcohol abuse represents the intent of the College to enable students to resolve substance abuse problems by requesting and receiving compassionate, confidential professional assistance.

In an effort to help our students and to protect patients and others from the harm that an impaired student may cause, PCOM's goals include:

- i. Providing effective and compassionate assistance to the impaired student before irreversible harm is done to his/her health, educational process, eligibility for licensure, or ability to function competently upon graduation.

- ii. Providing a means by which the impaired student may request and receive confidential professional assistance without stigma or penalty, and thereby encourage self-reporting and personal responsibility.
- iii. Enabling the impaired student to confront his/her problem and, where feasible, receive effective therapy with minimal disruption of the student's education.
- iv. Establishing a process that focuses on counseling and therapy as a front-line approach before disciplinary action is necessary.

Students concerned about substance abuse should contact the Student Affairs Director on their respective campus or Carebridge, the confidential student counseling services resource PCOM provides to all students, at 1-800-437-0911 (www.myliferesource.com). Additional information about Carebridge services is provided on the Resources Section on PCOM's intranet site.

If a student suspects impairment of another student, Philadelphia campus students should seek guidance from the assistant dean for Student Affairs or the campus psychiatrist. Students on the Georgia campus should seek guidance from the Student Affairs coordinator.

6.02 Alcohol and Drug Abuse Education Programs

All new students complete a mandatory training program through PCOM's on line learning platform, SafeColleges. This training includes Drug Awareness and Abuse, and Alcohol Awareness. Returning students are provided similar topic education through an optional panel presentation.

7.00 SEXUAL MISCONDUCT AND HARASSMENT PREVENTION

The Philadelphia College of Osteopathic Medicine College is committed to creating a safe and secure campus environment that is free from acts of intimidation or the fear of falling victim to sexual misconduct or hate violence. The University explicitly prohibits dating violence, domestic violence, rape and other forms of sexual assault, and stalking as defined by both the Clery Act and University policy. The following offices contribute greatly toward this effort: Chief Compliance Officer (215-871-6826), Anonymous Hotline (844-337-3613), Student Affairs Student Counseling Services (215-871-6606 PCOM, 678-225-7537 PCOM Georgia, and 229-985-8452 PCOM South Georgia), and the Department of Security and Public Safety (215-871-6351 PCOM, 678-225-7451 PCOM Georgia campuses).

7.01 Definitions

It is important that members of the PCOM community share common terminology and understanding of the following terms. The Clery Act defines the crimes of domestic violence, dating violence, sexual assault and stalking as follows:

- **Domestic Violence:** A felony or misdemeanor crime of violence committed:
 - i. By a current or former spouse or intimate partner of the victim;
 - ii. By a person with whom the victim shares a child in common;
 - iii. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;

- iv. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- v. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- **Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
 - i. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
 - ii. For the purposes of this definition:
 - a. Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
 - b. Dating violence does not include acts covered under the definition of domestic violence.
- **Sexual Assault:** An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent."
 - i. Rape is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
 - ii. Fondling is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
 - iii. Incest is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
 - iv. Statutory Rape is defined as sexual intercourse with a person who is under the statutory age of consent.
- c. **Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress.
 - i. Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
 - ii. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

7.02 Reporting Procedures

Individuals who believe they have experienced or witnessed sexual misconduct are encouraged to make a report to PCOM in good faith. Reports of sexual misconduct may be made to the College via:

- i. The PCOM Hotline at 844-337-3613 or at pcom.ethicspoint.com;
- ii. Completing the form at: pcom.edu/title-ix; or
- iii. Contacting the PCOM Equity and Title IX Coordinator or a Deputy Title IX Coordinator:

All Campuses- Equity and Title IX Coordinator: Rowland Hall, 4190 City Avenue,
Philadelphia, PA 19131 Telephone: 215-871-6528 or email:
titleixcoordinator@pcom.edu

Philadelphia Campus- Deputy Title IX Coordinators: Director, Security and Public Safety:
(215) 871- 6355 Lieutenant, Security and Public Safety: (215) 871-6326

PCOM Georgia (Suwanee Campus)- Deputy Title IX Coordinators: Lieutenant, Security
and Public Safety: (678) 225-7517 Chief Student Affairs Officer: (678) 225- 7534

Reports of sexual misconduct may be made anonymously to PCOM through any of the above-listed means. To keep the report anonymous, do not include any identifying information (such as name, email, etc.). Because of the College's obligation to maintain a safe environment for all members of the College community, the College may pursue an investigation of an anonymous report. However, if the complainant wishes to remain anonymous, the College's ability to investigate and respond may be limited.

Individuals who experience sexual misconduct should be aware that the College must issue immediate timely warnings of incidents reported to them that are confirmed to pose a substantial threat of bodily harm or danger to Community Members. The College will make every effort to protect confidentiality to the maximum extent possible, while still providing enough information for Community Members to make safety decisions in light of the circumstances.

7.03 Reporting Incidents to Law Enforcement

In the event of an emergency, including physical danger or physical injuries, which require immediate attention, an individual should call 911 for immediate help. In addition to emergency or urgent reporting via 911, reports may be made to law enforcement as follows:

Philadelphia: Philadelphia Special Victims Division (PA) at (215) 685-3251 or the precinct where the incident occurred.

Suwanee, Georgia: Suwanee Police Department (GA) at (770) 513-5700.

7.04 Medical Procedures Victims Should Follow if a Sexual Assault Occurs

After an incident of sexual assault, the victim should consider seeking medical attention as soon as possible so that a Rape Kit can be used to collect physical evidence. Evidence may be collected even if you chose not to make a report to law enforcement.

It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted infections. Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to College Dean's/investigators or police.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with local law enforcement to preserve evidence in the event that the victim decides to report the incident at a later date to assist in proving that the alleged criminal offense occurred or that may be helpful in obtaining a protection order.

7.05 Confidentiality

The College does not publish the name of crime victims or other identifiable information regarding victims or any accommodations or protective measures provided to the victim in the Daily Crime Log or in the annual crime statistics that are disclosed in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Furthermore, if a Timely Warning Notice is issued on the basis of a report of domestic violence, dating violence, sexual assault or stalking, the name of the victim and other personally identifiable information about the victim will be withheld.

7.06 Reporting Party and Responding Party Rights and Support Guidelines

PCOM will provide both the reporting and responding parties a list of their rights and support guidelines while engaged in reporting and resolution process associated with this policy. Where it is alleged that a Third Party committed sexual misconduct, a complaint may be made to the Equity and Title IX Coordinator, who will evaluate the complaint in consultation with the Chief Compliance Officer to determine appropriate steps.

Upon receipt of a report of sexual misconduct, the College may provide reasonable and appropriate interim measures designed to preserve the safety of all parties involved and the College community as a whole, maintain the integrity of the investigative and resolution process, and deter possible retaliation. The College may provide interim measures regardless of whether the student seeks to engage in the College's internal processes. Such remedies may include, but are not limited to, "no contact" orders and changes in academic schedule. Other options may be considered as appropriate and feasible. Any remedies approved will be reviewed and modified as conditions warrant.

Individuals who have experienced or witnessed sexual misconduct are encouraged to seek emotional support as soon as possible, either on or off-campus. On-campus resources for students include personal support counselors on each campus. Community Member can also access Carebridge Counseling Services, 24 hours a day, 7 days a week. Counselors are trained to provide crisis intervention and provide referrals for longer-term care as necessary. Carebridge can be reached at: 800-437-0911 or online at myliferesource.com, access code: R5SAF

7.07 Disciplinary Procedures

i. Informal Resolution.

Procedure In some instances, complainants who believe they have experienced sexual misconduct may wish to take action to address the conduct short of filing a formal complaint. Complainants who wish to address these issues informally should do so with assistance from the PCOM Equity and Title IX Coordinator. The informal resolution process typically will not require the complainant to confront the respondent directly, although the Equity and Title IX Coordinator may facilitate a resolution by obtaining input from both parties. The resolution may be documented through a written agreement between the parties. The Equity and Title IX Coordinator may also determine that it is appropriate to take remedial action to address misconduct, such as where a respondent admits to a policy violation. Either party may request, or the Equity and Title IX Coordinator may suggest, use of the informal resolution procedure. Either party may choose to end the informal process at any time and begin the formal complaint process.

ii. Formal Resolution Procedure

If the complainant requests or the Equity and Title IX Coordinator deems that the alleged actions require a formal process, the following will occur upon receipt of a report of alleged sexual misconduct:

- a. **Notices to the Parties:** The Equity and Title IX Coordinator determines that the College will move forward with an investigation. The Equity and Title IX Coordinator will notify the parties in writing of the College's decision to move forward with an investigation. The parties will be informed of the allegation(s) that will be investigated.
- b. **Investigation:** If warranted, the Equity and Title IX Coordinator will identify at least one trained investigator to conduct an investigation of the complaint, who may be the Coordinator or a Deputy Coordinator, or an outside qualified investigator. The parties

will have an equal opportunity to identify witnesses and provide relevant evidence. The investigator(s) will interview the parties and interview relevant witnesses and review relevant evidence, as appropriate. At the conclusion of the investigation, the investigator(s) will prepare a written report that describes the investigation and material information obtained in the course of the investigation.

- c. **Determination:** The Equity and Title IX Coordinator will consider the recommended finding, make a determination as to responsibility, and determine if disciplinary action and/or remedies are appropriate.
- d. **Sanctions and remedies:** If a determination is made that the respondent is responsible for a policy violation, appropriate sanctions will be imposed on the respondent and it will be ascertained whether any remedies are necessary for those affected by the misconduct. In determining sanctions, factors such as the nature and seriousness of the conduct; the respondent's prior disciplinary history; how the conduct impacted the complainant and others; the likelihood of recurrence of the conduct; and other mitigating or aggravating factors will be considered.
- e. **Written notice of outcome:** Within three business days of the date of the determination decision, as appropriate, PCOM will provide the parties with concurrent written notice of the outcome of the complaint. The complainant will receive notice of any sanctions imposed on the respondent that directly relate to the complainant.
- f. **Appeal procedure:** Either party may file an appeal on one of the following grounds: (a) there was a significant procedural error that affected the outcome; (b) there is new information that was not reasonably available during the investigation that would change the outcome of the complaint; (c) the sanctions imposed are substantially disproportionate to the findings. Appeals must be filed within three business days of the date of the written notice of the outcome by sending a written appeal to Chief Human Resources Officer, who shall serve as the appeals officer. The appeals officer will notify the other party that an appeal has been filed and provide the other party with three business days to respond, if desired. The appeals officer will decide the appeal within 10 business days of the date of the written appeal and will provide concurrent written notice of the outcome of the appeal to both parties within this time frame. The decision of the appeal officer is the final decision of the College.

8.0 SEX OFFENDER REGISTRY AND ACCESS TO RELATED INFORMATION

The federal Campus Sex Crimes Prevention Act, which went into effect in October of 2002, requires that colleges and universities issue a statement informing the community where state law enforcement agency information pertaining to registered sex offenders may be found.

Megan's Law requires that the State Police establish and maintain a registry of individuals who have either been convicted of, pled guilty to, or were adjudicated delinquent of certain sex offenses, certain information on registered sex offenders to the public through a website. To find the sex offender

registry for Pennsylvania, visit: <https://www.pameganslaw.state.pa.us/> To find the sex offender registry for Georgia, visit <https://gbi.georgia.gov/georgia-sex-offender-registry>

9.0 MISSING STUDENT NOTIFICATION

If a member of the College community has reason to believe that a student is missing, contact Security and Public Safety immediately. Security and Public Safety will generate a missing person report and initiate an investigation in conjunction with local law enforcement.

After investigating the missing person report, should Security and Public Safety determine that the student is missing and has been missing for 24 hours (or sooner if circumstances warrant it), regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, the Local Police Department will be informed within 24 hours.

10.0 FIRE SAFETY

Fire safety is a high priority at the Philadelphia College of Osteopathic Medicine. Fire and life safety system testing, fire safety inspections, fire drills, false alarm prevention activities, and fire safety information for students help to make on-campus student housing safer from fire. The following information comprises the PCOM Fire Safety Report required by 34 CFR 668.49 for each on-campus student housing location.

10.1 Fire statistics for each on-campus student housing facility (three most recent calendar years) (34 CFR 668.49(2)(b)(1)):

	Year	On-Campus Student Housing Facility
		Student Housing Sullivan County Medical Center
Number of Fires (See details below for causal information)	2018	0
	2017	0
	2016	0
Number of persons receiving fire-related injuries	2018	N/A
	2017	N/A
	2016	N/A
Number of fire-related deaths	2018	N/A
	2017	N/A
	2016	N/A
Value of fire-related property damage	2018	N/A
	2017	N/A
	2016	N/A

10.2 Description of each on-campus student housing facility fire safety system (34 CFR 668.49(2)(b)(2))

The only student housing owned or operated by PCOM is located at the Sullivan County Medical Center. The Sullivan County Medical Center is protected with a wet pipe sprinkler system on occupied floors. Fire department suppression equipment has access to the west, south, and north sides of the structure. Portable fire extinguishers are located throughout the facility. A complete fire alarm system consisting of manual pull stations, audible voice/visible alarms, sprinkler water flow, and valve supervisory devices and duct smoke detectors (supervisory signal only) has been installed. Single station local smoke alarms are located in all apartments. The annunciator panel is located inside the front door of the facility.

10.3 Fire Drills (34 CFR 668.49(2)(b)(3))

Fire drills are conducted at least biannually for each building on campus. The Department of Security and Public Safety works with Facilities Services to identify and correct any fire, safety, or security hazards.

10.4 Institutional policies on portable electric appliances, smoking, and open flames in student housing, evacuation procedures, and fire safety education (34 CFR 668.49(2)(b)(4-6))

PCOM policy bans both smoking and smokeless tobacco products completely on all PCOM properties. These include cigarettes, cigars, pipes and products such as electronic smoking devices. Fire Evacuation Drills are supervised and conducted by the Security and Public Safety and Plant Operations at least biannually in all campus buildings. Self-evacuation by all occupants is mandatory whenever the fire alarm system activates. All students and employees are assigned mandatory fire safety training annually through the Safe Colleges training platform. PCOM does not have a published policy on electric appliances or open flames however consultation on both topics is available from the Department of Occupational and Environmental Health to address concerns.

10.5 Reporting a fire (34 CFR 668.49(2)(b)(7))

Any resident of the student housing at the Sullivan County Medical Center that sees or smells smoke or flames, or when the fire alarm sounds, should follow the following procedures:

1. If you discover a fire, pull the manual fire alarm, if it hasn't already been activated.
2. Call 911 and give the location of the fire. Notify the Department of Security and Public Safety at 215-871-6351 after 911 has been notified.
3. Fire extinguishers should only be used if you are trained to use them and only after the alarm has been pulled and 911 has been called.
4. Evacuate the building using the nearest stairwell. Do Not Use Elevators.

5. Make use of nearest exit door to the outside of the building, doors marked for emergency should be used; a fire alarm is an emergency!
6. Once outside, move across the street or down the sidewalk, away from the building entrance.
7. Do not re-enter the building until the all clear is given by the fire officer in charge or University police.

11.0 POLICY ON THE POSSESSION OF DANGEROUS ARTICLES

It is the policy of PCOM to provide a safe work environment for our students and employees. We are committed to providing a work and learning environment free from dangerous articles of any kind.

Possession of firearms on the PCOM campus is strictly forbidden. Faculty, students, employees or visitors may not possess or use firearms, ammunition, knives and other weapons, gunpowder, fireworks, explosives, gasoline and other dangerous articles and substances on college property. Normal laboratory materials are excluded from this policy when used in a laboratory setting. This policy applies regardless of any permits the student or employee may own.

An individual who violates this policy should be reported to the Campus Safety and Security Department on their campus. Violators will be subject to immediate dismissal and/or civil or criminal action.

For more detail see PCOM's Possession of Dangerous Articles Policy can be found on the Resources Section of myPCOM.