

Mandatory Graduation Intent Information Form Instructions

PCOM requests that you complete the Mandatory Graduation Intent Information Form to provide the information needed to prepare for graduation. The deadline for completion is January 29th, 2010. If you have any questions, please contact the Registrar at DeborahCa@pcom.edu or call 215-871-6707.

Instructions for completion:

Due to the fact that this form must be completed all at one time, we have listed some information that you will be required to have in order to complete the form.

The required data includes:

- Your PCOM email address - mandatory
- Name as you want it on the diploma
- Name as you want it in the program
- Name as you want it announced

Home town - where you would like to be identified as from *** If you are not from the United States, you can enter your City and Country in the City field on the form ***

Your address - where you are currently living

For cap and gown order: Height, Weight and approximate suit or dress size

Prior degree information is required for the commencement booklet, and therefore you need to provide: (You can list one undergraduate and up to two graduate institutions from which you received a degree)

Name of the institution

Year degree granted

Degree (ex: BA, BS, MS, other)

Degree major

Publicity information An opportunity to provide your information for a press release will be available at a later time.

Again, if you have any questions, please do not hesitate to e-mail DeborahCa@pcom.edu or call the Registrars office at 215-871-6707.